

Person specification

Regulation Professional Advisor

ATTRIBUTES	ESSENTIAL	DESIRABLE
Education and qualifications	- Educated SCQF level 10 in Social Work (for example to degree level or equivalent) - Eligible for SSSC registration as a Social Worker - Has demonstrable experience working within social work.	Qualification in Social Work at SCQF level 11 (for example a Masters degree), or an additional degree in residential childcare, childhood practice, nursing or similar.
Experience and knowledge	- Understanding of expected standards within social services work - Knowledge and understanding of child protection and protected adult responsibilities - Minimum of four years' experience working as a social worker - Experience of working in social care or the children and young people sector - Knowledge of key policy drivers in social work, social care and children and young people services within the Scottish policy and legal landscape - Preparation of clear, evidence-based reports on complex matters - Experience of assessing, managing or advising on risk - Experience of assimilating and assessing complex and lengthy information and distilling it down to relevant facts/issues.	- Experience of using tools to assess risk - Management experience in a social work, social care or children and young people setting - Experience of working with professionals from other disciplines - Experience of public speaking and presenting information to a range of audiences and professional backgrounds - Experience of interviewing witnesses and statement taking - Experience of using intelligence to make improvements.

ATTRIBUTES	ESSENTIAL	DESIRABLE
Skills and abilities	• Ability to make recommendations and decisions based on defensible reasons • Ability to recognise and understand the potential vulnerabilities of people who use services and other witnesses • Confident, concise and clear oral and written communication skills • Ability to build and maintain effective relationships with organisations who employ social work, social care and children and young people staff • Ability to plan and manage your workload • Analytical skills with attention to detail • Effective communication skills including the ability to obtain and record information • Efficient organisational skills, including time management and the ability to meet deadlines • Working knowledge of Microsoft Office suite.	• Experience of using bespoke computer systems
Personal Qualities and Attributes	• Ability to work under pressure and to adapt to changing demands and competing deadlines • Ability to work confidently, proactively and using your own initiative in an agile work setting • Awareness of the high importance of confidentiality • Ability to work collaboratively with others at all levels in the organisation appreciating and respecting their viewpoint and values • Proven leadership and influencing skills.	

ATTRIBUTES	ESSENTIAL	DESIRABLE
Key performance outcomes	• Collaborative working • Customer services • Effective communication • Personal accountability	
Special conditions	• Although we are a fully agile organisation, the role may require you to work at our office in Dundee and to travel to different locations throughout Scotland to attend meetings.	