

					
<b>Resources Committee Action Record</b>					
Item no	Item Title/Report No	Action	Responsibility	Timescale	Status/Comments
<b>26 September 2018</b>					
5.6	AOCB	General Data Protection Regulation - training for Council Members to be arranged	H of L&CG	March 2019	Date to be fixed when new members appointed
10.3.4	<b>People Management Policy development</b>	Submit a revised Policy review plan to Resources Cttee in December 2018	IH of HR	Deferred until Feb 2019. Revised version to be submitted to June 2019 committee	Complete
17.2.1	<b>Confidential item</b>	<i>FTP Panel Disciplinary Process - new procedure to be submitted to Cttee in due course</i>	D of Reg		Ongoing
<b>05 December 2018</b>					
8.3.1	<b>Procurement of legal presenter services</b>	Commence procurement of legal presenter services and submit a report to Cttee for decision in due course	D of Reg	Sept 2019	On Agenda Sept 2019
21.9	<b>Confidential item</b>	<i>Shared Services - Strategy and risk</i> a. Develop an updated Shared Service Strategy b. Update the Shared Service Risk Strategy		a. Sept 2019 b. Sept 2019	On Agenda - verbal update

21.9	Confidential item	<i>Shared Services - Strategy and risk</i> c. Submit a report on SLAs and all other documents to Cttee in Feb 2019 d. Submit a report on lessons learned, actions from Grant Thornton external Audit and recommendations from Audit Scotland to Cttee in Feb 2019	CEO	c. Feb 2019 d. Feb 2019	c. History d. History
<b>20 February 2019</b>					
7.2.6.5	<b>Draft budget 2019/20 and indicative budgets 2020/21 and 21/22</b>	Submit the draft budget to Council in March 2019 for discussion and approval	H of SS	June 2019	Complete
8.3	<b>Financial Strategy</b>	Present to Council in March 2019	H of SS	March 2019	History
10.1.3.4	<b>People management policy development and review programme</b>	Make requested amendments and present to Committee June 2019	H of HR	June 2019	Complete - operational information, removed from Agenda
10.3.4.2	<b>Disciplinary Policy</b>	Make requested amendments	H of HR	Sept 2019	On Agenda
20.3.3	Confidential item	<i>Annual Leave Guidance</i> 1. redesignate Guidance as a policy 3. advise staff re status of 'buy-back' option 5. provide Committee with options for addressing the specific overtime situation in Fitness to Practise 7. the revised policy be resubmitted to Committee for approval	1. H of HR 3. CEO 5. CEO 7. H of HR	June 2019	Complete
<b>05 June 2019</b>					
8.2.2	<b>Sustainability Guidance for reporting</b>	Add a section for this to the corporate reporting template	H of LCG	Sept 2019	Complete
14.2	<b>Investors in People/Young People Report</b>	Compile an Action Plan	EMT	Sept 2019	On Agenda
16.3.2	<b>Draft revised Financial Strategy</b>	Submit to Council in June 2019	H of SS	June 2019	Complete