Scottish Social
Services Council

Resources Committee
Calendar of Business 2019/20

AGENDA ITEMS	June 2019	Aug 2019	Sept 2019	Dec 2019	Feb 2020	June 2020
Decision						
Budget Monitoring Report			✓	✓	✓	
Human Resources Policies - reviews/updates annually:					✓	
Establishment Control Salary Protection Workforce Change	✓					✓
Code of Conduct Learning and Development Recruitment and Selection Retirement Risk Assessment Smoking			✓			
Business Travel and Subsistance Flexible Working Mental Health and Wellbeing Performance at Work Zero Tolerance				✓		
Continuing Education Equality and Diversity Maternity Parental Leave Paternity Leave					✓	

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Draft Budget				✓	✓	
Procurement Strategy Review	✓					✓
Procurement Performance (September)			✓			
Partnership working	✓					✓
Requests for Travel Outside UK (as required)						
Discussion						
HR Analytics	✓		✓	✓		✓
Best Value Report	✓					✓
Draft Financial Strategy					✓	
Draft Annual Resources Committee Report to Council	✓					✓
Committee Effectiveness Review inc: (after meeting - Members only)					✓	
1. Review of Terms of Reference: Resources Committee					✓	
2. Review of Terms of Reference: Employment Appeals Sub-committee					✓	
Annual Accounts Update	✓					✓
Environmental Impact Report	✓					✓
Annual Shared Services Report			✓			
ICT Annual Report			✓			
First Review of Budget Monitoring (if necessary)		✓				
Information						
Schedule of Committee Business	✓		✓	✓	✓	✓
Risk Identification	✓		✓	✓	✓	✓
Updates from Audit Committee	✓		✓	✓	✓	✓
Resource Strategy Development Updates* (as required)						

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Corporate Health and Safety Update	✓			✓	✓	✓
Annual Review of Financial Regulations and Debt Management Policies				✓		

*eg Shared Services, Finance, ICT

Other Business

	June 2019	Aug 2019	Sept 2019	Dec 2019	Feb 2020	June 2020
Committee Effectiveness Review Outcomes	✓					✓
Lessons learned from HR prcedures (as required)						