

Restoration

This leaflet explains what happens if you have been removed from our Register following a fitness to practise investigation and would like to be registered again.

When can I apply?

The earliest you can apply is **three years** after the date that your previous registration was removed, **unless** your registration was removed because of your health and for no other reason. If you were removed because of your health and no other reason you can apply to be restored **at any time**.

If you have previously applied to be restored and this application was not granted, then you can make another application after **two** years.

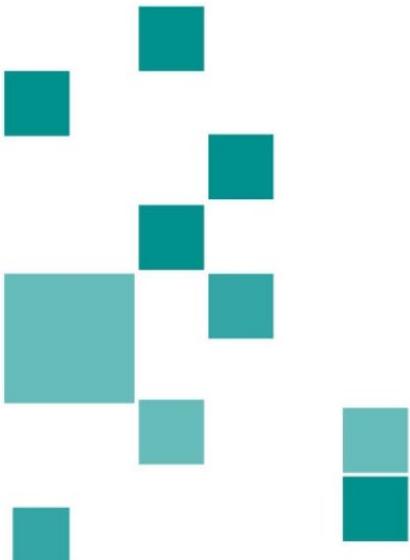
Can I apply to be on any part of the register?

No. You must apply to the part of the Register that you were removed from. If your application to be restored to that part is granted, then you can apply for any other part of the Register.

Can I work while you are considering my application?

You cannot work in a post which needs registration while we are considering your application.

It is an offence for an employer to employ a worker in a post which requires registration when they are not registered.



How do I apply?

You must complete the application for restoration which is on our website. Unfortunately, you cannot apply for restoration through MySSSC. There is guidance to help you complete the application.

When applying you should include information to support your application. This can include copies of any training and qualifications completed since you were removed from the Register, references, relevant reports on your current health (if you were removed due to your health) and any other information you would like to be considered.

Once you have completed the application you should send this to:

Registration Department
Scottish Social Services Council
Compass House
11 Riverside Drive
Dundee, DD1 4NY
or email registration@sssc.uk.com

Do I need to pay a fee to apply for restoration?

Yes you must pay a fee. The fee will depend on which part of the Register you are applying to be restored to. This fee is non-refundable regardless of the outcome of your application.

What will happen once I have sent in my application for restoration?

The Registration Department will process your application and will

then pass it to the Fitness to Practise Department, where a Fitness to Practise Investigator or solicitor will consider all the information you included have submitted and. They may contact you for further information.

We will then decide to either:

1. grant your application for restoration
2. grant your application for restoration and impose conditions on your registration (if you accept the conditions)
3. refer your case to a Fitness to Practise Panel for a restoration hearing who can grant your application, grant your application and impose conditions or refuse your application.

To grant your application the SSSC must be satisfied that there has been a material change in your circumstances and that you are fit to practise. This is why it is very important you give us as much relevant information with your application.



For more information please see:

- the **restoration hearings factsheet** on our website: www.sssc.uk.com

If you would like a printed copy of any document, please contact your caseholder.
