

Scottish Social Services Council

Public Services Reform (Scotland) Act 2010: Duties on Public Bodies to Provide Information

1. Public Relations Expenditure 2011/12

Category	Amount (£)	TOTAL (£)
In-House Staff (Salary, Pension & NICs)		160,160.57
IT Consultant	21,720.00	
Other PR	238,719.34	260,439.34
TOTAL		420,599.91

Analysis of "Other PR"

Expenditure Heading	Amount (£)	Description of Expenditure
Advertising	1,456.70	Public Notices for Council Meetings
Digital Communications	34,159.45	Film production for Care Accolades, Web Development,
External Events	5,148.32	Attendance at training Events, Exhibition stands at events
Media Relations	16,954.04	Newspaper Licensing Authority, press cuttings services and newspapers
Promotional Events	39,934.75	Information materials, Care Accolades, Continuous Learning Framework, Year 10 event and promoting Codes of Practice
Publications & Printing	162,786.08	Design, print, postage and distribution of SSSC News and materials for Care Accolades, Codes of Practice, Joint Ventures and other events.
TOTAL (Consultant & Other PR)	260,439.34	

2. Overseas Travel Expenditure 2011/12

Post Title	Travel Dates	Country	Event	Accom.	Flight	Travel & Subsistence	Event	Total
				£	£	£	£	£
EWD Adviser	05.07.11 - 08.07.11	Poland	European Social Services Conferences	261.97	369.58	32.95		664.50
EWD Adviser	05.07.11 - 08.07.11	Poland	European Social Services Conferences	261.97	369.58	70.66		702.21
Senior EWD Adviser	20.06.11 – 22.06.11	Dublin	European Distance and E-Learning Network (EDEN) Conference		130.99	54.48		185.47
TOTAL				523.94	870.15	158.09	0.00	1,552.18

3. Hospitality and Entertainment Expenditure 2011/12

Category	Amount (£)
Catering for Internal Meetings and Events	1,872.38
Catering for Meetings with External Attendees	23,418.65
Catering for Training and Developments Events	3,622.80
Catering for Conduct Hearings	4,392.65
Total	33,306.48

Assumption:

When there is a day delegate rate which cannot be separated into room hire and food etc this has been included in catering for training and development events.

4. Consultancy Expenditure 2011/12

Description	Financial	General Business Management	IT	Other	Grand Total
Corporate Website			21,720.00		21,720.00
IIP E-Survey		3,120.00			3,120.00
New Registration System – Project Manager			61,399.20		61,399.20
Promoting Excellence: Dementia Strategy*				48,041.91	48,041.91
Scoping a Residential Childcare Qualification for Managers*				8,000.00	8,000.00
Sector Skills Work*			66,420.00	24,300.00	90,720.00
Service User Review		5,832.48			5,832.48
Social Services Workforce Research & Innovation				3,000.00	3,000.00
Tax Services	2,100.00				2,100.00
Workforce Development – Continuous Learning Framework*				57,702.50	57,702.50
Workforce Development – Leadership in Social Services*				192,566.32	192,566.32
Workforce Development – Local Engagement*		67,361.40		37,504.00	104,865.40
Grand Total	2,100.00	76,313.88	149,539.20	371,114.73	599,067.81

*These relate to projects for which specific grant funding was received in 2011/12.

Single payments over £25,000

There were 35 payments totalling £3,737,277:

Payment Date	Supplier	Subject Matter	Payment Amount (£)
27-Apr-11	Alienation Digital Limited	Website Design and Related Services	36,732.00
11-Apr-11	APS Group (Scotland) Limited	Design, Print, Publication & Associated Services	66,520.03
29-Mar-12	APS Group (Scotland) Limited	Design, Print, Publication & Associated Services	49,613.31
14-Nov-11	Cactus ID	Practice Tools	28,800.00
08-Feb-12	Cactus ID	Career Pathways/Assessment Tool	30,420.00
26-Mar-12	Cactus ID	eBooks/Career Pathways/Practice Tool	35,100.00
23-Jan-12	Equiniti ICS Ltd	New Registration System	108,463.63
02-Mar-12	Equiniti ICS Ltd	New Registration System	99,720.00
26-Mar-12	Equiniti ICS Ltd	New Registration System	35,669.81
29-Mar-12	Equiniti ICS Ltd	New Registration System	281,701.50
04-Jul-11	Glasgow Caledonian University	Tuition Fees/Practice Learning Fees	142,517.00
14-Sep-11	Glasgow Caledonian University	Tuition Fees/Practice Learning Fees	37,565.00
20-Sep-11	Glasgow Caledonian University	Tuition Fees/Practice Learning Fees	51,225.00
25-Oct-11	Glasgow Caledonian University	Tuition Fees/Practice Learning Fees	54,640.00
31-Aug-11	Glasgow School of Art	Re-Imagining	34,193.04

04-Jul-11	Open University	Practice Learning Fees	141,685.00
04-Jul-11	Robert Gordon University, The	Practice Learning Fees	291,286.00
28-Oct-11	Robert Gordon University, The	Tuition Fees/Practice Learning Fees	166,600.00
17-May-11	Scottish Ministers Dundee 4 EZ Property Syndicate	Rent	28,740.30
05-Aug-11	Scottish Ministers Dundee 4 EZ Property Syndicate	Rent	28,740.30
14-Nov-11	Scottish Ministers Dundee 4 EZ Property Syndicate	Rent	28,740.30
10-Feb-12	Scottish Ministers Dundee 4 EZ Property Syndicate	Rent	28,740.30
22-Jul-11	Social Care and Social Work Improvement Scotland (SCSWIS)	Shared Service Charges	185,111.20
30-Sep-11	Social Care and Social Work Improvement Scotland (SCSWIS)	Shared Service Charges	185,111.20
27-Jan-12	Social Care and Social Work Improvement Scotland (SCSWIS)	Shared Service Charges	185,111.20
26-Mar-12	Social Care and Social Work Improvement Scotland (SCSWIS)	Shared Service Charges	196,853.95
04-Jul-11	University of Dundee	Practice Learning Fees	190,062.00
18-Nov-11	University of Dundee	Tuition Fees/Practice Learning Fees	156,400.00
04-Jul-11	University of Edinburgh	Practice Learning Fees	125,989.00
21-Dec-11	University of Edinburgh	Tuition Fees/Practice Learning Fees	179,765.00
04-Jul-11	University of Stirling	Practice Learning Fees	78,534.00
16-Mar-12	University of Stirling	Tuition Fees/Practice Learning Fees	142,800.00
04-Jul-11	University of Strathclyde	Practice Learning Fees	115,124.00

14-Nov-11	University of Strathclyde	Tuition Fees/Practice Learning Fees	115,600.00
04-Jul-11	University of the West of Scotland	Practice Learning Fees	73,403.00

5. Cumulative payments over £25,000

There were 28 suppliers where cumulative payments exceeded £25k. Fifteen of these, noted under the 'Comments' column below also appear on the single payment list above. The total expenditure for these suppliers includes the single payments exceeding £25k listed above.

No. of Payments	Supplier	Subject Matter	Accumulative Total (£)	Comments
4	Alienation Digital Limited	Website Design and Related Services	53,772.00	Incl. In >£25k above
41	APS Group (Scotland) Limited	Design, Print Publication & Associated Services	295,164.90	Incl. In >£25k above
30	Balfour and Manson Solicitors	Legal Services	31,580.56	
28	Brodies	Legal Services	34,626.00	
4	Cactus ID	eBooks/Practice Tools/Assessment Tools/Career Pathway	97,519.20	Incl. In >£25k above
27	Canon UK Limited	Business machines	26,413.24	
20	Disclosure Scotland	Disclosure checks	61,980.00	
11	Equiniti ICS Ltd	Payroll & HR Managed Service/Registration System	585,245.10	Incl. In >£25k above
11	Fife Council	Secondment	43,448.11	
3	General Social Care Council	OSCAR Contributions/ Equivalency Assessments	60,368.25	
19	Glasgow Caledonian University	Tuition Fees/Practice Learning Fees	368,088.70	Incl. In >£25k above
2	Glasgow School of Art	Re-Imagining	34,193.04	Incl. In >£25k above
12	JP Morgan Europe Limited	Government Purchasing Cards	107,775.02	

2	Mirage Television Productions	Production Services	28,026.00	
4	Open University	Practice Learning Fees	167,215.00	Incl. In >£25k above
3	Organisational, Leadership and People Development	CHP Action Learning	35,593.07	
14	Parity Resources Limited	New Registration System – Project Manager	58,531.09	
2	Positive People Development	Pilot Thematic approach to developing leadership	35,760.00	
13	Robert Gordon University, The	Tuition Fees/Practice Learning Fees	521,731.00	Incl. In >£25k above
4	Scottish Ministers Dundee 4 EZ Property Syndicate	Rent	114,961.20	Incl. In >£25k above
7	Social Care and Social Work Improvement Scotland (SCSWIS)	Shared Services Charges	766,892.13	Incl. In >£25k above
16	Thorntons Law LLP	Legal Services	33,492.17	
55	TNT Post Scotland Limited	Postages	102,999.73	
8	University of Dundee	Tuition Fees/Practice Learning Fees	377,868.80	Incl. In >£25k above
12	University of Edinburgh	Tuition Fees/Practice Learning Fees	342,215.25	Incl. In >£25k above
8	University of Stirling	Tuition Fees/Practice Learning Fees	258,503.60	Incl. In >£25k above
16	University of Strathclyde	Tuition Fees/Practice Learning Fees	302,069.31	Incl. In >£25k above
3	University of the West of Scotland	Tuition Fees/Practice Learning Fees	96,403.00	Incl. In >£25k above

6. Remuneration in Excess of £150k

No Council member or employee of the Scottish Social Services Council received remuneration in excess of £150k. Details of the remuneration of Council members and senior management are published in the Remuneration Report section of the Annual Report and Accounts. The Annual Report and Accounts of the Scottish Social Services Council are also available in this section of the website.

7. Statement on Sustainable Economic Growth

The work of the Scottish Social Services Council can make a real difference to the people of Scotland. Ensuring a well-led, safe and skilled social service workforce means that people who use social services and carers can feel confident about the care and support provided to them.

Our aims are to protect people who use services, to raise standards of practice and to strengthen and support the professionalism of the workforce.

To achieve our aims we have a number of responsibilities: to set up registers of key groups of social service workers, to publish Codes of Practice for all social service workers and their employers, to regulate the education and training of the workforce, to promote education and training and to undertake the functions of the sector skills council; Skills for Care and Development (SfCD), this includes workforce planning and development.

We aim to ensure that people who use social services are confident in the skills of the people providing those services and understand the standards that social service workers must meet.

We want Social service workers who are confident in their skills and training, have the opportunity to enhance their skills throughout their career and who are proud of being part of a registered profession.

We also want employers to have information to help them plan for the future needs of people who use services and carers, be confident in the skills of their workforce and to have a workforce with the right skills and the right training to meet the demands of today and tomorrow.

The Climate Change (Scotland) Act 2009 sets high targets for Scotland to reduce carbon emissions by 80% in 2050. Public bodies are tasked to support this initiative by reducing their carbon emissions. During 2011-12 the SSSC developed a Carbon Management Plan incorporating specific targets that have been approved by the Carbon Trust. This includes areas such as energy consumption, business travel, sustainable procurement and our working environment

8. Statement on Efficiency, Effectiveness and Economy

As Stewards of public resources, the SSSC recognised its responsibility to deliver increased value through improvements in the economy, efficiency and effectiveness of its functions.

In financial year 2011-12, the SSSC achieved its 2% efficient Government target following a detailed budget review.

The SSSC implemented an efficiencies strategy, reviewed its workforce deployment and developed its shared services arrangements. Significant improvements were also made to the procurement arrangements as demonstrated by the Procurement Capability Assessment.