

<b>Title of report</b>	Governance Improvement Plan Update
<b>Public/confidential</b>	Public
<b>Action</b>	For endorsement
<b>Summary/purpose of report</b>	To update Committee on the progress of the Governance Improvement Plan.
<b>Recommendations</b>	The Committee is asked to: 1. endorse the approach taken by the management team.
<b>Author</b>	Chris Weir Head of Legal and Corporate Governance
<b>Responsible Officer</b>	Lorraine Gray Chief Executive Tel: 01382 721945
<b>Link to Strategic Plan</b>	The information in this report is about internal governance arrangements and therefore links to all our strategic outcomes.
<b>Link to the Risk Register</b>	Risk 3: We fail to meet corporate governance, external scrutiny and legal obligations. Risk 4: We fail to plan and resource our activities to deliver our digital strategy. Risk 5: We fail to provide value to our stakeholders and demonstrate our impact.
<b>Equality Impact Assessment (EIA)</b>	An EIA was not developed because this relates to matters of internal governance and does not directly impact on people with protected characteristics. We will carry out EIAs on the individual pieces of work in the plan, where necessary.
<b>Documents attached</b>	Appendix 1 – Governance Improvement Plan

## **1. INTRODUCTION**

- 1.1 This report is intended to update the Committee on progress of the Governance Improvement Plan. A previous update was reported to the Audit and Assurance Committee on 28 April 2020.

## **2. OVERALL PROGRESS**

- 2.1 The updated Action Plan is set out at Appendix 1 to the report. Since the Committee last reviewed the plan we have completed actions 12 and 13 in the appendix. These are:

2.1.1 prepare a retrospective programme business case

2.1.2 adopt a more disciplined and structured project/programme management approach for future projects.

## **3. SHARED SERVICES IMPLEMENTATION**

- 3.1 The Committee has received regular reports on this item separately. The work is ongoing and remains a priority for the management team. The team is working on how to best progress this action point following recent Council and Committee discussions.

## **4. RESOURCE IMPLICATIONS**

- 4.1 The progress of the improvement plan is being managed within existing budgets and factored into the budget setting for 2020/21. No additional resources are sought by the management team at this time.

## **5. LEGAL IMPLICATIONS**

- 5.1 There are no specific legal implications arising as a result of this report.

## **6. STAKEHOLDER ENGAGEMENT**

- 6.1 No specific external stakeholder engagement has been carried out.

## **7. IMPACT ON PEOPLE USING SOCIAL SERVICES AND CARERS**

- 7.1 It is important that the SSSC is, and is seen to be, a well-run organisation. The things discussed in this report will allow the SSSC to function better and therefore allow us to impact positively on people using social services and carers.

## **8. CONCLUSION**

- 8.1 The steps taken in the action plan are designed to address some of the areas of concern arising as a result of recent external audits. This report is intended to give assurances to the Committee that the management team is taking appropriate courses of action to address these concerns.