

## **POST REGISTRATION TRAINING AND LEARNING**

The Scottish Social Services (Registration) Rules set down Post Registration Training and Learning (PRTL) requirements that all registered social service workers must meet in order to ensure their continued suitability for registration.

### **How much PRTL is required?**

The amount of training and learning set down in the Registration Rules and detailed in the enclosed registration letter is stated in days and hours to show that the time does not have to be made up of full days of activity. The number of days/hours must be completed within your registration period.

It may be beneficial for your training and learning to be spread throughout your registration period, however, it is acceptable for registrants to complete all of their training and learning in one of the years of their registration period.

The required post registration training and learning should be treated as a minimum rather than a maximum requirement.

### **What activities count as Post Registration Training and Learning?**

The Registration Rules state that the required Post Registration Training and Learning can be met through:

- study
- training
- courses
- seminars
- reading
- teaching
- other activities which could reasonably be expected to advance a registrant's professional development, or contribute to the development of the profession as a whole.

The type of activity stated as acceptable is deliberately general because it is recognised that there is a variety of ways for registrants to continue to learn and develop. For that reason the training and learning carried out to meet this requirement does not have to be formally certified.

### **Who is responsible for meeting my Post Registration Training and Learning needs?**

Registrants are personally responsible for ensuring that they meet post registration training and learning requirements. However, employers of registrants are expected under the SSSC's Code of Practice for Employers to assist registered workers to continue their professional development.

It is important that you use supervision and/or staff development schemes to discuss and plan with your employer how you will meet the SSSC's post registration training and learning requirements.

We expect that in consultation with your employer you will select training and learning activities on the basis of:

- the nature of your current employment and your plans for career progression
- your preferred learning style
- the opportunities available to you.

For example, you might arrange opportunities to:

- shadow the work of a colleague in a related team or profession
- undertake a training course
- negotiate protected time to read or use the internet to research:
  - latest policy and good practice developments in your field of practice
  - related service delivery arrangements and trends in other countries
- undertake a piece of research related to your practice.

It is expected that the activity undertaken to meet these requirements will form part of your wider professional development.

## **What evidence of Post Registration Training and Learning do I need to collect?**

The enclosed proforma should be used to record the training and learning you have undertaken and how it has contributed to your professional development and informed your practice. You must complete all parts of the proforma; it is not sufficient to only record the time and duration of activities.

The SSSC will sample the proformas of registrants on a random basis to ensure that they have met the requirement for renewal of registration. SSSC officers will check that the required amount of post registration training and learning has been completed and that registrants have recorded how these activities have assisted their professional development and informed their practice. Registrants will be expected to explain any failure to fully meet the requirements and the extent of the shortfall and the reasons for it will be taken into account in the consideration of their application for renewal of registration.

## **If I am registered with a condition to meet the qualification requirements of registration, do the studies I will undertake whilst working toward obtaining this qualification count toward meeting my post registration training and learning requirements?**

Yes, any studies you undertake in obtaining a qualification to meet the conditions of your registration count towards your post registration training and learning requirements. However, you may only count study activities which you have undertaken after the date upon which you were registered.

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